

September 11, 2019 | 8:00am | Janet Lanterman Conference Room

Present: David Echelbarger, Kevin Fishbeck, Joanne Lassiter, Renaud Gauthier, Lark Welch, Becky Meidinger, Kristi Bitz (observing)

Absent: Leroy Huizenga

Meeting called to order at 8:01am

1. Welcome
 - a. Welcome conducted by President David Echelbarger.
2. Approval of Minutes
 - a. Motioned and Seconded
3. School Representation on Faculty Council
 - a. Need to replace Julijana Nevland on Faculty Council. Will hold a special election at the September UMTFO Meeting. David will send out a call for nominations from the School of Education and Behavioral Sciences.
4. Bylaws
 - a. Review Article VIII, Section 1 to include one delegate from each academic school and one member at-large.
 - b. Review Article VIII, Section 3 to elect at the school level instead of at the UMTFO level.
 - c. Review Article VIII, Section 3 within rotation.
 - i. Election: Odd years - Education & Behavioral Sciences, At-Large, Engineering
 - ii. Election: Even years - Business, Health Sciences, Arts & Sciences
 - d. Revise wording for Salary and Benefits Committee
 - e. Add in Faculty Research Committee
 - f. Becky Meidinger will draft edits to be shared and reviewed by the rest of Faculty Council. Draft will be shared with UMTFO during September meeting. Faculty Council will take the feedback for revisions and then submit for a vote at the UMTFO October meeting.
5. UMTFO Committees
 - a. Policies, Procedures, and Protocols Review Committee: not sure who is currently on the committee. It will be brought forward at the next UMTFO meeting.
 - b. Salary and Benefits Committee: David will talk to Greg Vetter about the representation. If we only have three representatives, David will serve. If we have four representatives, Kevin will ask Todd Van Orman to serve in addition to David.

6. Year-End Evaluations

- a. Creation of evaluations that align with rank and promotion. Additionally, Alyssa Martin has stated that she is looking at a better system for storage at the University level. Also, recommending a stronger three-year evaluation to better prepare for rank and promotion. David will bring the request for an ad-hoc committee at the UMTFO September meeting.

7. Salary & Benefits

- a. Feelings of difficulty when serving on the committee to work between two groups. Request for overload contract at a higher rate than adjunct rate.
- b. Budget: Budget Forum on Thursday from Greg Vetter and Kristi Schaeftbauer. Question about planning the budget based on a future goal instead of the trend. Larger question related to budget for need of classroom and lab space. Question about what the goal for incoming freshmen will be. Will they continue to move the goal higher and higher?

8. UMTFO Agenda Items

- a. Announcements
- b. Faculty Council Special Election
- c. Rank and Promotion Committee Special Election
- d. Elicit Feedback from Faculty about Student Experiences in YRC
- e. Faculty Evaluation
- f. United Way
- g. Constitution Revisions Draft
- h. Goals for the Year

9. Old Business

- a. Two items to stay on top of this year:
 - i. Faculty Satisfaction: Make sure administration handles the results from the Great Places to Work appropriately.
 - ii. Term Schedule Committee: Want to forward discussion towards individuals that are serving on the committee. Will only discuss for a set amount of time in UMTFO meeting.

10. New Business

- a. None

Meeting Adjourned at 8:52am.

Minutes submitted by Becky Meidinger