

Notice of Withdrawal from Graduate Studies

Students officially withdraw from the University of Mary – Graduate Studies before the end of the semester or term by informing their academic advisor of the intention to withdraw and by completing a Notice of Withdrawal. The University of Mary Registrar enters a grade based on the academic calendar for adds/drops, withdraws (W), and withdraws passing/failing (W/P, W/F) for each course in which the student was registered. If a student drops out of the University without following the procedure described, a grade of "F" is recorded for each course at the end of the term. For information on tuition refunds, please refer to "Tuition and Fees: Aid and Refunds when a Student Withdraws." [Adapted from University of Mary General Policy for Graduate Studies by Graduate Council on 01.13.2010]