

Parking Services and Traffic Safety

Purpose

The purpose of this policy is to allow the university to systematically and fairly provide for the use and parking of vehicles on campus by students, staff, faculty and visitors. Our goal is to provide safe parking for all vehicles while maintaining professional and courteous service. Penalties have, by necessity, been included in this plan to ensure compliance and enforcement of parking regulations set forth.

Statement of the Policy

When there is a violation of university policies for motor vehicles, parking, or traffic safety, the university reserves the right to issue a ticket to the driver or owner of the vehicle(s) involved, ask law enforcement officials to enforce applicable legal statutes, employ a device to temporarily prevent a vehicle from being moved, or have any vehicle involved towed or impounded at the owner's expense.

The university also reserves the right to suspend the privilege to operate a motor vehicle on its property of any individual who habitually violates its policies or who recklessly endangers others or who destroys property.

The University of Mary exercises the right to relocate, boot, or impound any vehicle for the following reasons:

- Causing a safety hazard by parking in a fire lane or blocking a fire hydrant.
- Blocking roadway/driveway/sidewalk.
- Parking in a "No Parking" zone.
- Parking on the grass/lawn/sidewalk.
- Vehicle with multiple tickets.
- Abandoned or inoperable vehicle.
- Unauthorized parking in reserved space (i.e. Handicap, RD/RA).

A ticket issued by the university is a notice indicating the person operating the vehicle on campus (or in some cases, the owner of the vehicle) has been cited for a policy violation. The ticket includes a notice that a monetary fine has been imposed for the violation. Fines imposed with a ticket must be paid within ten business days. Tickets not paid after the ten business days will increase by five-dollars and notification will be sent to student accounts. Transcripts will be withheld until the fine is paid.

Enforcement of the university's motor vehicle, parking and traffic safety policies is the responsibility of the director of the physical plant. Members of his/her staff, as private security

officers employed by the university and anyone else so designated by the director of the physical plant, are to enforce the policies and issue citations.

Anyone issued a ticket has the right to an appeal. A parking appeal form is available at the business office of the Benedictine Center and must be completed within seven (7) business days of the date of ticket issuance. Upon review the ticket will be either forgiven and no payment is due or the ticket is not forgiven and the fine is to be paid immediately.

All members of the university community are responsible to treat those responsible for enforcing regulations pertaining to motor vehicles, parking and traffic safety in a respectful manner.

Employees of the university are expected to follow ALL parking regulations including registering their vehicle and displaying their parking permit, and complying with all parking/safety regulations set forth.

Motor Vehicle Requirements and Enforcement

Students, faculty and staff operating or parking any type of motorized vehicle on university property are responsible to comply with the following regulations:

- All vehicles (cars, trucks, SUV's, motorcycles, and motorized recreational vehicles) of students, faculty and staff must be registered with the university as evidenced by a properly displayed and valid parking permit.
- Pedestrians have the right of way. Drivers are responsible to yield to pedestrians in all crosswalks, parking lots and along roadways.
- The speed limit on campus is 20 m.p.h. unless otherwise posted.

Operating or parking motorized vehicles of any kind on the sidewalks, walking paths, grass or anywhere off the established roadways or parking lots is strictly prohibited.

All vehicles on university property must be maintained in proper operational order and must display a valid state license plate issued to the vehicle.

Vehicles without a valid license plate and those considered abandoned or inoperable by the university will be towed and impounded at the owner's expense.

Only those vehicles considered "street legal" for safe operation on North Dakota streets and highways may be operated on University of Mary roadways and parking lots.

Motorized recreational vehicles of any kind (snowmobiles, three-wheelers, four-wheelers, mini motorcycles) may not be operated on university property and may not be stored in any university building or student residence.

Parking

- All vehicles must be parked properly within designated parking spaces. Improper parking includes all of the following:
 - Parking outside the designated space.
 - Parking in a handicapped zone without a permit. Parking in a handicapped zone is a violation of ND law punishable by a mandatory \$150.00 fine. Citations for illegally parking in a handicapped zone will be issued by the Burleigh County sheriff's department.
 - Parking in a space designated for visitors, service vehicles, the Benedictine sisters, faculty, residence directors, or others.
 - Parking in such a way so as to block traffic or access to buildings or facilities.
 - Parking in a zone designated to be a fire zone or where the curb is painted red or yellow.
 - Parking off the pavement or roadway.
 - Parking in any area designated as a no-parking zone; such as loading areas, the area in front of the sanitation receptacles, outside the yellow or red parking lines, and in front of buildings.
 - Parking in the driveway on the north side of the men's north campus residence hall is prohibited at all times. Parking for purposes of loading or unloading in this area is permitted for 15 minutes with emergency flashers activated.

Anyone who parks improperly is subject to being ticketed and/or having their vehicle towed or impounded at the owner's expense.

Overnight Parking

For the purposes of events and snow removal, the following parking areas (see map on page 4) are closed between the hours of 11:00 p.m. until 7:00 a.m.:

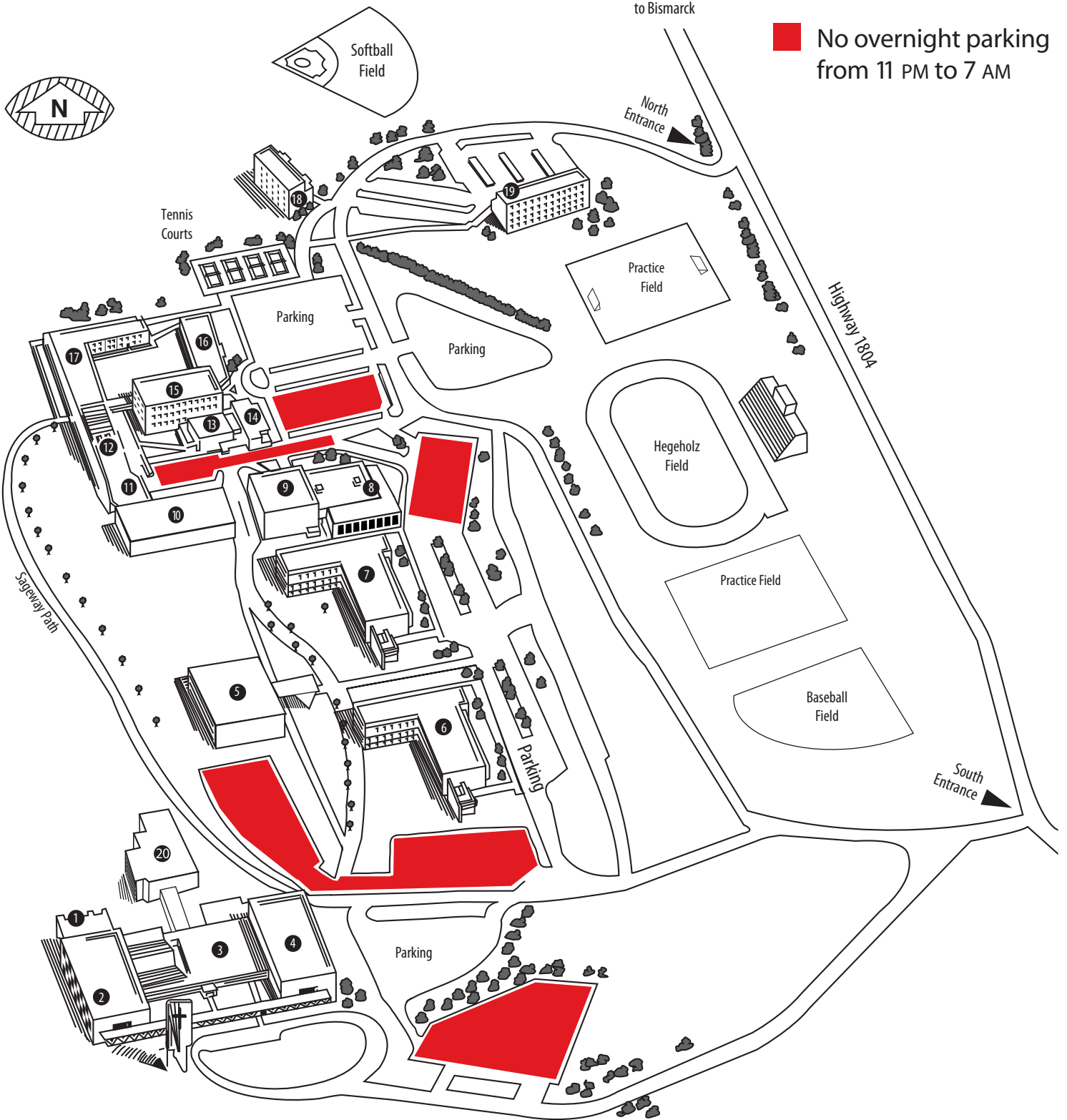
- Clairmont Center – east area
- Tharaldson School of Business/Welder Library
- McDowell Activity Center – east area
- Chick's Place/Miller Center
- Benedictine Center – southeast area

APPROVED

University Senate (October 20, 2010)

President's Council (October 21, 2010)

Executive Committee of the Board of Trustees (March 10, 2011)



University of Mary Parking Map

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|--|---|-----------------------------------|--|
| 1. Harold Schafer Leadership Center | 5. Welder Library | 10. Leach Field House | 15. Harold J. Miller Center |
| 2. Boniface Riverview Residence | 6. Greg Butler Hall | 11. Leach Center for Student Life | 16. Casey Center for Nursing Education |
| 3. Benedictine Center for Servant Leadership | 7. Hillside Hall | 12. University Hall | 17. North Campus Residence Hall |
| 4. Boniface Hall | 8. Richard Tschider Center for Health Science | 13. Arno Gustin Hall | 18. Deichert Hall |
| | 9. McDowell Activity Center | 14. Clairmont Center | 19. Boyle Hall |
| | | | 20. Gary Tharaldson School of Business |